

Rocky Mountain Eagles Chapter
101st Airborne
Division Association



Constitution & Bylaws

Originally Written and Approved April 8, 1989.

Revised and approved this _____ day of _____, 2020

**CONSTITUTION
ROCKY MOUNTAIN EAGLES CHAPTER 101ST
AIRBORNE DIVISION ASSOCIATION**

ARTICLE I – NAME

Section 1. The name of the Chapter will be “**Rocky Mountain Eagles Chapter.**”

Name - The name of this Chapter of the 101st Airborne Division Association shall be the Rocky Mountain Eagles Chapter.

ARTICLE II - PURPOSE AND STATUS

Section 1. Purpose – The Chapter is a 501 (c) 3 organization dedicated to fraternal, social, educational and charitable purposes to preserve in patriotic reverence the legacy of those who serve or have served in the 101st Airborne Division; to support and enhance the fame and glory of the Division; to provide for the gathering and dissemination of information concerning these veterans; to provide for their patriotic assembly in local and national reunions; and to perpetuate the “SCREAMING EAGLE” spirit as to heritage and tradition for future generations.

Section 2. Status - The organization is intended to be and remain a non-political, non-profit organization, organized for the mutual benefit of its members and those persons or organizations it supports through educational and philanthropic means.

- a. **Members shall neither engage in political activities nor make political statements in the name of the Chapter.**
- b. No profit or earnings shall accrue to any single member.

ARTICLE III – MEMBERSHIP

Section 1. Regular Membership - All persons who have honorably worn, or now wear, the complete “Screaming Eagle” patch qualify for regular membership in the Chapter. Their spouses, widows, immediate ancestral family members and

lineal descendants; widows; veterans of the United States military services; Allied veterans: and, Reserve of National Guard members having been attached or OPCON to the 101st Airborne Division by competent authority orders are also eligible for regular membership.

- a. All regular members must **also** be members in good standing of the 101st Airborne Division Association.
- b. Life membership is not an option for this Chapter.

Section 2. Associate Membership -

- a. Any person or group not qualified for regular membership who desires to perpetuate the Screaming Eagle Spirit may become an Associate Member.
- b. Associate members are neither eligible to be an officer in this Chapter nor allowed to vote.

Section 3. Honorary Members -

- a. The primary purpose of honorary membership should be to honor those individuals who have performed outstanding service and/or made significant contributions to the Chapter through their donations or works.
- b. The Chapter officers and **Board** may, by a majority vote of their membership, appoint honorary members. Any Chapter member may recommend **a person for** an honorary membership.
- c. This is not a **fee-based** membership and members may hold no office and may not vote in any assembly or election.

ARTICLE IV - OFFICERS & BOARD OF GOVERNORS

Section 1. Officers - The officers of the Chapter shall consist of a President, Vice President, Secretary, and a Treasurer.

- a. Officers will be elected by the Chapter members prior to the fiscal year end (June 30), and will serve for two years. The President may serve an additional year at his/her discretion.

- b. The President will be succeeded by the Vice President at the end of his/her term. Should the Vice President not be available to succeed the President, a new nomination and vote by the membership will be required.
- c. Vacancies in other offices will be filled by presidential appointment and the approval of the Board of Governors.
- d. The Chaplain and the Newsletter Editor are presidential appointed positions.

Section 2. Board of Governors - The Chapter will have a Board of Governors consisting of two senior Governors and two regular Governor members with terms expiring on alternate years. Two regular Governors and at least two alternates will be elected annually. The sitting regular Governors move to the senior Governor position at the beginning of the second year of their term.

- a. The Board of Governors may act in the best interest of the membership when a quorum of members is not present. A quorum of Governors is three Governors present or in direct and immediate communication.
- b. The authority of the Board of Governors lies solely within business meetings unless directed otherwise by the President in emergency situations.
- c. The President will fill vacancies on the Board from alternate governor members.
- d. The Board of Governors, working with the Membership Committee, will recommend Chapter membership fees as needed for approval by the Chapter membership; or, approval for the membership when a quorum is not present.
- e. A quorum of Governors will conduct an annual audit of chapter finances prior to each fiscal year end.

ARTICLE V - MEETINGS

Section 1. General business meetings will be conducted twice a year either in conjunction with special activities or separately.

Section 2. In emergency situations, governing Board member meetings can be held at any time before or after **business** meetings, at activities, or separately.

Section 3. Special meetings may be called by the President if sufficient time is given to assure a quorum of attendance by the membership; or, the Board of Governors in emergency situations. Such meetings should be announced in the Chapter newsletter, by electronic means; or, by a postal mailing.

Section 4. Emergency meetings may be called by the President as required.

Section 5. Monthly or bi-monthly Chapter social meetings are recommended to maintain member interest and participation.

ARTICLE VI - QUORUMS

Section 1. A quorum for a general membership meeting shall be established if ten or more **regular** members are present for voting purposes or transaction of business. A quorum of Governors may substitute for this quorum if a membership quorum cannot be established.

ARTICLE VII - DUES

Section 1. Dues – A membership fee shall be charged each new applicant for membership in the Chapter. Dues will be payable on a fiscal year basis (July 1 – June 30).

a. **For administrative and financial stability, any portion of the first year of membership is awarded without charge to any applicant joining for at least one additional year.**

b. To continue membership, dues will be payable each year.

Section 2. Delinquencies – Members whose annual dues are more than two months in arrears shall forfeit all membership privileges. Such privileges will be restored upon payment of dues for another year.

Section 3. Regular members that do not pay National Association dues can only be associate members of the Chapter.

ARTICLE VIII – COMMITTEES

Section 1. The President shall appoint standing committees which includes Membership, Finance, Nominations, and Activities.

- a. Standing committees perform a continuing function and shall serve for a term corresponding to that of the appointing authority.
- b. Members will continue their duties until their successors have been appointed by the President.

Section 2. Special committees shall be appointed as the need arises, to carry out a specific task, at the completion of which, when the final report is accepted by the President, they automatically cease to exist.

ARTICLE IX – AMENDMENTS

Section 1. This Constitution may be amended by the procedures outlined in Article IX of the By-Laws.

- a. No proposal for amending the constitution shall be considered unless notice of the subject is announced at least thirty days in advance of being put to a vote.
- b. Recommended amendments can/will be solicited ether by electronic means or postal mail to obtain opinions from membership unable to attend meetings due to location and other situations (examples – medical and physical restrictions, distance and vacations.)
- c. All amendments shall be forwarded to the National Headquarters of the 101st Airborne Division Association.

ARTICLE X – PARLIMENTARY PROCEDURES

Section 1. *Robert's Rules of Order*, as amended, shall govern the proceedings of the Chapter in all cases not provided for in this constitution and the attached bylaws.

ARTICLE XI – NATIONAL CONSTITUTION/BYLAWS

Section 1. This Chapter constitution and the attached bylaws will conform to and will not conflict with the Constitution and Bylaws of the 101st Airborne Division Association.

ARTICLE XII – CHAPTER FUNDS

Section 1. Should the Chapter dissolve (less than ten members) or attain inactive status, all Chapter funds shall revert to the National Association's treasury. Such funds will be available to the Chapter upon reactivation.

**BYLAWS
ROCKY MOUNTAIN EAGLES CHAPTER
101ST AIRBORNE DIVISION
ASSOCIATION**

ARTICLE I - OFFICERS & DUTIES

Section 1. President- Chairs all Chapter business meetings, appoints committees, and prepares meeting agenda, takes final action in suspensions, etc. with Board approval, is responsible for communications with the National Association, and transfers authority to the Vice President upon completion of term of office.

Section 2. Vice President - Performs the duties of the President in his/her absence. Executes duties assigned by the President.

Section 3. Secretary -

- a. Records meeting minutes and notes, activities, maintains Chapter record files, maintains contact lists and has some correspondence duties.
- b. Provides the required annual membership report to the National Association in January of each year.

Section 4. Treasurer - Responsible for all Chapter funds, collects all dues and issues receipts/membership cards, pays all duly authorized bills, and prepares financial reports for meetings or when requested by the President.

Section 5. Chaplain - Responsible for invocations, eulogies and other religious services.

Section 6. Board of Governors - Responsible for financial oversight of the Chapter by conducting audits annually or upon change of Treasurer; and, making financial matters recommendations to the President and Board of Governors.

Section 7. Combined Roles -

- a. Any person may perform the duties of more than one of the above offices. Example - secretary and treasurer. However, these two positions are recommended to be separate.

- b. Combined positions will only have one vote during business meetings.

Section 8. Newsletter Editor - The newsletter editor will publish the Chapter newsletter, ***Eagle Chatter***, quarterly; and, prepares and submits articles for ***The Screaming Eagle*** magazine; and, maintains Chapter mailing list(s).

ARTICLE II – STANDING COMMITTEES

Section 1. Finance Committee –

- a. Supports the annual internal audit and reports findings to the Board of Governors.
- b. Advises the President, officers and Board of Governors on the financial status of the Chapter.
- c. Makes recommendations about Chapter expenditures.

Section 2. Membership Committee –

- a. Responsible for promoting and enhancing Chapter membership.
- b. Performs an annual **membership** audit to insure regular Chapter members belong to the National **Association**.
- c. Hears **recommendations and** complaints about membership and makes recommendations **with** regard to **those matters to the President and Board of Governors**.
- d. Works with the Board of Governors in making recommendations on membership fees.

Section 3. Nominations Committee - A group made up of past Chapter **P**residents to gather/recommend a list of candidates for consideration **as** Chapter officers and appointments on an annual basis.

Section 4. Activities Committee –

- a. Researches and reviews future Chapter activities well in advance.
- b. Provides reports to membership at meetings and via newsletter.
- c. Solicits guest speakers, meeting places, etc. and uses locations where Chapter members live for planning purposes.

Section 5. Constitution & By-laws Committee -

- a. Reviews/Establishes/Maintains and makes recommendations on changes to the Chapter constitution and by-laws.
- b. Documents approved changes.
- c. This committee is not a standing committee and is appointed only when deemed necessary to meet assumed or required new demands.

ARTICLE III - MEETING FORMAT

Section 1. The President shall prepare an agenda for each business or special meeting of the Chapter using the following order:

- a. Call to order and establish quorum.
- b. Invocation and Pledge of Allegiance.
- c. Visitor and new member introductions.
- d. Reading and acceptance of previous meeting notes.
- e. Treasurer's report.
- f. Reading of correspondence.
- g. Reports of standing and special committees.
- h. Old business.
- i. New business.

j. Adjournment.

ARTICLE IV – ELECTIONS

Section 1. Annual elections will be held by either ballot or electronic means prior to the end of the fiscal year (June 30). A Vice President, secretary, treasurer, two regular two year Board members and two alternate Board members will be elected.

- a. Nominations will be made prior to May 1st.
- b. Ballots will be made available to all regular members by electronic means or on paper. Only regular members **in good standing** are allowed to vote.

Section 2. Election of officers and Board representatives shall be decided by a majority vote of the qualified **regular** Chapter members.

ARTICLE V – AMENDMENTS

Section 1. This Constitution and/or By-laws may be amended by a vote of two-thirds majority of the Chapter members either present at the general business meeting; or, a mailed ballot; or, by electronic means; or, by any combination of the above.

- a. No proposal for amending these bylaws shall be considered **unless prior** notice of the subject **has been** announced at least thirty days in advance to the subject being put to vote.
- b. Recommended amendments can/will be solicited for either by electronic means or postal mail to obtain opinions from membership unable to attend meetings due to location and other situations (Examples – medical and physical restrictions, distance, vacations etc.).
- c. All amendments **so passed by the membership** shall be forwarded to the National Headquarters of the 101st Airborne Division Association.

ARTICLE VI – APPROVALS

Section 1. The above Constitution and Bylaws of the Rocky Mountain Eagles Chapter shall become effective immediately upon ratification by the membership. The revised C&B-L will be forwarded to the National 101st Airborne Division Association for filing.

Respectfully submitted on this _____ day of _____, 2016.

President

Secretary